

No. F. 03/DCF(S)/Store/11-12/2054-60
GOVT. OF NCT OF DELHI
DEPARTMENT OF FOREST AND WILD LIFE
OFFICE OF THE DEPUTY CONSERVATOR OF FORESTS
SOUTH FOREST DIVISION, TUGHLAKABAD,
NEW DELHI-110044, (Ph:- 011 - 26044711)


TENDER ID - 2013_DYCF_S_42526_1-Dated: 16.08.2013

NOTICE INVITING URGENT SHORT TERM E - TENDER FOR THE SUPPLY OF NURSERY MATERIALS AND FILLING POLYTHENE BAGS OF VARYING SIZES WITH MIX OF GOOD EARTH, COWDUNG MANURE, NEEM OIL CAKE AND BONE MEAL AT HAUZ RANI NURSERY, TUGHLAKABAD & DEVLII NURSERY AND OTHER PLANTATION SITES UNDER SOUTH FOREST DIVISION, DEPARTMENT OF FORESTS & WILDLIFE, GNCTD

Online tenders are invited under Two-Bid system from reputed, experienced agencies & bonafide eligible tenderers for "the supply of nursery materials and filling polythene bags of varying sizes with mix of good earth, cowdung manure, neem oil cake and bone meal at Tughlakabad, Hauz Rani Nursery & Devli Nursery, under South Forest Division, Department of Forest and Wildlife, GNCTD, Tughlakabad, Delhi -110044, through e-tendering.

The first requirement to participate in e - tender is to have digital signature and the registration of tenderers with Application Services Provider is mandatory. For any assistance regarding e - tendering, the intending tenderer may contact at Help desk, Room no. 129, Level - I, I.P Estate, New Delhi, ph.no. 011- 23392722/23 & site govtprocurement.delhi.gov.in.

Last date for submission/receipt of tenders (s) through e-tendering is 04th September, 2013 at 1100 Hrs. and will be opened online by the Tender Committee in the presence of tenderers or their authorized representatives who wish to be present on the same day i.e. 04th September, 2013 at 1130 Hrs. in the office of the Deputy Conservator of Forests, South Forest Division, Department of Forest & Wildlife, Government of NCT of Delhi. In case of any holiday on the day of opening, the e-tender will be opened on the next working day at the same time.



Dy. Conservator of Forests
South Forest Division
Department of Forests & Wildlife
Govt. of NCT of Delhi
Tughlakabad, New Delhi - 110044

TERMS AND CONDITIONS

1. The present e - tender is being invited from experienced supplier for the supply of nursery materials and filling polythene bag of varying sizes with mix of good earth, cowdung manure, neem oil cake and bone meal at Tughlakabad, Nursery Devli, Hauz Rani under South Forest Division, Department of Forest and Wildlife, GNCTD, Tughlakabad, Delhi - 110044. The successful tenderer shall be required to supply the items as specified in the Tender Application Form within 15 days time from the date of communication of the approval of the competent authority.

2. Estimated cost is Rs.23/- Lakhs (approx.) (Rupees Twenty ~~Lakhs~~ ^{approx lakhs} only).

3. Participation in the bid shall amount to bidder's acceptance of the terms and conditions of the e - tender.

The bidder shall submit on or before the date given in the Notice Inviting e - tender the Technical Bid and the Financial Bid online in the prescribed format given in e tendering site.

4. The **Technical Bid** should consist of the following documents in separate sealed cover:-

- a. Bid Security (Earnest Money Deposit) for an amount of Rs.75, 000/- (Rupees Seventy Five Thousand only) in the form of an Account Payee Demand Draft/FDR from any nationalized bank in favor of DDO, Deputy Conservator of Forests, South Forest Division, payable at Delhi issued after the date of issue of this tender.

- b. Self attested copy of PAN Card under Income Tax Act;

- c. Self attested copy of Registration Number of the Agency/Firm;

- d. Firm must have at-least four (4) years experience in the field of supply of Nursery material, and carrying out nursery jobs and to furnish online the aforesaid documents. Failure to furnish valid documents online may lead to rejection of e- quotation summarily.

Tenderer/Bidder must submit copies of all documents required duly self-attested, along with Technical bid of the tender in the office. Any bids not accompanied by legible documents relating Bid Security, Self attested PAN No., Registration No. & required experience shall be rejected out-rightly.

5. Tenderer shall quote the rates in the prescribed form for Price Bid given in format against this tender on a 'single responsibility' basis such that the tender price covers contractor's all obligations and liabilities. The rates and prices quoted by the Bidder shall be inclusive of all kinds of taxes. Conditional bids/offers will be summarily rejected.

6. The tenderer is expected to examine all instructions, Forms, Terms and Conditions in the Tender document before participation in this online e - tender.

7. In case the tenderer has any doubt about the meaning of anything contained in the tender document, he shall seek clarification from the Office of the Deputy Conservator of Forests, South Forest Division, Department of Forests & Wildlife, GNCT of Delhi, Tughlakabad, New Delhi - 110044.

8. Bid securities of the unsuccessful tenderer will be returned to them at the earliest. Bid security of the successful bidder shall be returned on receipt of 5 % Performance Security/Security Deposit in the Department.

9. The successful tenderer shall deposit 5% of the tendered value as Performance Guarantee within 5 days w.e.f. the date of acceptance of the offer in the form of Demand Draft/Fixed Deposit Receipt having a validity of 18 (eighteen) months w.e.f. the date of acceptance of the offer, drawn on any of the Nationalized Banks payable at Delhi, in favor of DCF (South).

10. The authorized representatives of the Department will open the Technical Bid in the presence of the Bidders or their representatives who choose to attend at the appointed place and time. The Qualification for the technical bid shall be based on the online receipt of all the documents required & listed above clause in (4) on or before the closing date and time of bidding i.e. **04th September, 2013 up-to 1100 Hrs.**

11. Financial Bids/Price Bids of only the technically qualified bidders will be opened for evaluation in the presence of qualified bidders who choose to be present at the time of opening. Rates shall be compared on the basis of the total cost for all the items taken together for the approved Technical bid.

12. (a) The Department of Forests and Wildlife, Government of NCT of Delhi, is not bound to accept the lowest or any bid and may at any time by notice in writing to the bidder(s) terminate the tendering process.

(b) Department of Forests and Wildlife, Government of NCT of Delhi is at liberty to accept rates quoted for one item and reject other or may accept gross value of complete tender on the recommendation of committee existing for the purpose.

13. The Department of Forests and Wildlife, Government of NCT of Delhi, may terminate the supply order if it is found that the contractor is black listed on previous occasions by any of the Government Departments/Institutions/Local Bodies/ Municipalities/ Public Sector Undertakings, etc.

14. The supplier shall ensure full compliance with Tax Laws of India with regard to this supply order and shall be solely responsible for the same.

15. Failure of the successful bidder to comply with the requirements of above supply clauses shall constitute sufficient grounds for the annulment of the supply order and forfeiture of Bid Security/performance security.

16. In case of any dispute arising out of or relating to this tender, decision of the Conservator of Forests, GNCT of Delhi shall be final and binding on both the parties. All disputes arising out of this tender shall be subject to the jurisdiction of the Courts at Delhi.

17. After completion of the supply of above mentioned items, it shall be inspected by the committee constituted for the purpose by the department. The payment shall be released only after completion of the supply on quarterly basis as per the approved specification mentioned in the Supply order as specified in e - tender and verification of the supply done thereof by the committee of the department and after satisfying the performance of the work.

The rate quoted shall be valid for one year from the opening date of this e - tender.

**GOVT. OF NCT. OF DELHI
DEPARTMENT OF FOREST AND WILD LIFE
OFFICE OF THE DEPUTY CONSERVATOR OF FORESTS
SOUTH FOREST DIVISION, TIGRIHAKARAB,
NEW DELHI-110044. (Ph: 811 - 26844711)**

Dated: / / 2013

TENDER APPLICATION FORM

In response to the Notice Inviting Bids Tender No. 1/Wa. 20 hereby offer the rates against the items of work as mentioned below for supply of nursery materials and filling polythene bag of varying sizes with mix of good earth, cow dung manure, neem oil cake and bone meal at Muzi Rani Nursery, Teghrishat & Dilli Nursery, under South Forest Division, Department of Forest and Wildlife, CNCTD.

Sr. No.	Item of work	Estimated / Approx. Quantity	Rate inclusive of VAT, taxes, etc. (in Rs.)	Total Amount
1.	Supply of good quality Polythene bags of size 11"X7" (1 Kg = 80 nos.)	*4937 Kg		
2.	Supply of good quality Polythene bags of size 5"X7" (1 Kg = 175 nos.)	*315 Kg		
3.	Supply of good quality thorn Moss	*1175 Kg		
4.	Supply of good quality Neem oil cake	*1175 Kg		
5.	Supply of good quality good earth for filling polybags of varying sizes.	*2272 cu. m		
6.	Supply of good quality Cow dung manure for filling polybags of varying sizes.	*1013 cu. m		
7.	Supply of good quality PVC pipe of size 1.25 inch	*785 Kg		
8.	Supply of malathion insecticide	*10 litres		
9.	Supply of Baseline insecticide	*2 Kg		
10.	Supply of Chlorophen insecticide	*10 litres		
11.	Hessian cloth	*200 m		
12.	Supply of spray Machine of 5 lit. capacity with plastic tank	*1 No.		
13.	Loading Rackshaw of Atlas/Neelam having MRF/CEAT Tyre Tube completed	*3 nos.		
14.	Lawn mower of size 16"	*1 No.		
15.	Filling of Poly bag of size 11" X 7" (mix of good earth, cow dung manure, bone meal and neem oil cake)	*9500 nos.		
16.	Filling of Poly bag of size 5" X 7" (mix of good earth, cow dung manure, bone meal and neem oil cake)	*15000 nos.		

* quantity mentioned are indicative may vary as per site requirement at the time of placing supply order

Deposit in Cash / Bank Draft bearing No. _____ Dated _____ Issued by _____
Bank _____ for an amount of Rs. _____/-
with charges at favor of DDM, DCT (South), Delhi - towards CMO

SIGNATURE OF THE TENDERER
NAME _____

ADDRESS _____
TELEPHONE No. _____