

GOVERNMENT OF NCT OF DELHI
DEPARTMENT OF FOREST AND WILDLIFE
OFFICE OF THE DEPUTY CONSERVATOR OF FORESTS
SOUTH FOREST DIVISION, TUGHLAKABAD,
DELHI – 110044 (PH: 011-26044711)
Email: dcfsouthdelhi@gmail.com

No. F. 23/DCF(S)/Store/14-15/6579-88

Date: 14.02.2017

- I.** For and on behalf of the President of India online **E-tenders, under two bid systems**, are invited from the reputed suppliers who are providing similar kind of fruits and vegetables for at least three consecutive years and having annual average turnover of rupees 45 lakhs during the last three financial years in the books of accounts.

The bidder should have the experience of completion of similar supply in any of the departments/autonomous institution/Universities/Hospitals/Public Sector undertaking of the Govt. of India or Govt. of NCT of Delhi or any other state Government or Local Bodies/Municipal Corporation as follows: -

- a) Three similar completed supply of fruits and vegetables costing not less than Rupees 60 Lakh

OR

- b) Two similar completed supply of fruits and vegetables costing not less than rupees 75 lakhs

OR

- c) One similar completed supply of fruits and vegetables costing not less than rupees 120 lakhs.

The tender is being invited for supply of seasonal fruits and vegetables at APMC daily bulletin rates of Modal-B quality to monkeys translocated to Asola Bhatti Wild Life sanctuary at Asola under the jurisdiction of South Forest Division, GNCT of Delhi as mentioned in **Annexure-1**

Important Instruction to bidder before submission of tender:-

All the bidders are advised to submit the quotation for supply of fruits and vegetables as per attached list on APMC rate of Modal-B quality which shall indicate the percentage of overheads such as transportation, loading & unloading charges and contractor's profit over and above APMC rates, including all taxes and liabilities.

The bidder who submits the quotation for selected items will not be considered as fruits and vegetables will be procured from one firm who are qualified under Technical Bid and then falls L-1 during price evaluation.

Total quantity to be supplied each day will be 2500 kgs and may increase/decrease by the competent authority as per the daily requirement based on the number of monkeys inside the sanctuary.

The supply will be 'FOR Asola Range Office' and rates may be quoted including transportation, loading, unloading from Sabzi Mandi/ point of procurement to Asola Range Office by truck and time required for weighing of supplied fruits and vegetables at Asola Range Office and then delivering requisite quantities at 14 Monkey Feeding Points spread over Asola and Bhatti.

The seasonal fruits and vegetables may consist of any as per list in **Annexure-I** depending upon their availability and subject to changes within them by CWLW/ DCF South in writing which shall be binding on the supplier.

Other salient features of tender are as under:-

- (a) **Issue of Tenders:-**Tenders will be available for download on e-procurement site (<https://govtprocurement.delhi.gov.in>) as per schedule on e-procurement.
- (b) **Closing Date/Time:** The last date and time of submission of tender is **08.03.2017 at 13:00 Hrs.**
- (c) **Submission of Bid & Documents:-**Bids will be accepted through e-procurement site only as per the tender schedule.
 - i. **Original Demand Draft on account of EMD, Undertaking (as per Annexure-2) on non-judicial stamp paper of Rs.50/- and other documents required under Technical bid will be physically submitted to the Office of the Dy. Conservator of Forests, North Forest Division, Department of Forests and Wildlife, Government of NCT of Delhi, Kamla Nehru Ridge, Delhi- 110007 being Nodal Tendering Authority for the Department by the closing date and time of the tender.**
 - ii. **Photocopy of Demand Draft of EMD and Undertaking along with other required documents will be uploaded with tender. If all the required documents under Technical Bid are not submitted, the tender will not be entertained at any cost.**
- (d) **Late & Delayed Tenders** shall not be accepted after prescribed closing date & time.
- (e) **Opening of Tenders:-**Tenders will be opened on same day i.e 08.03.2017 at 1400 hrs in the Office of the Dy. Conservator of Forests, **North Forest Division**, Department of Forests and Wildlife, Government of NCT of

Delhi, Kamla Nehru Ridge, Delhi- 110007 being Nodal Tendering Authority for the Department.

- (f) **Tendering Process** involves a 2-stage scrutiny (for details see instruction II (a) to (c) below)

- (i) The Technical Bids shall be opened first.
- (ii) The Price bids of bidders, who qualify in Technical Bid, will be opened thereafter.

- (g) **Validity of Tender and Price quoted:-** Validity of tender shall be 90 days from the date of financial bid opening. A tender valid for a shorter period will be rejected by tender accepting authority as non-responsive. However, the rates quoted under this tender by the bidder will be valid for a period of 1 year from the date of opening of the financial bid which may be extended for another period/year with mutual consent.

II. Important Instructions to be noted carefully by the Tenderer:

<p>(a)</p>	<p>Technical Bid</p>	<p>The bidder shall upload the scanned copies of the following documents on e-procurement site against the Tender ID No.</p> <ul style="list-style-type: none">(a) Certificate that all the items have been quoted as per Annexure-3(b) Self attested copy of PAN No. card issued under Income Tax Act.(c) Self attested copy of Registration Number of the Agency/ Firm.(d) A self write-up not exceeding 500 words legibly typed on a maximum of two (2) A4 size papers mentioning any similar type of supply of fruits and vegetables made on a daily basis to any Govt. Agency/ autonomous bodies.(e) Copy of experience certificate in respect of successful completion of supply of fruits and vegetables.(f) Demand draft of 3 lacs on account of EMD.(g) Undertaking as per Annexure-2 on non-judicial stamp paper of Rs.50/- <p>If the above documents are not uploaded on the e-procurement site against the Tender ID No., tender will not be entertained at any cost.</p>
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(b)	Price Bid	Price Bid shall be submitted in the prescribed proforma as per Annexure-4 on e-procurement site. L-1 will be decided on the basis of Percentage of overheads for supply of fruits and vegetables such as transportation, loading & unloading charges and contractor's profit over and above APMC rates, including all taxes and liabilities. It is mandatory to quote as specified in the Annexure-1.
(c)	Fall clause	If at any time during the execution of the contract, the contractor reduces the sales price of such items, as are covered under this tender enquiry, to any organization (including the purchaser of any department of the Govt. of N.C.T of Delhi) at a price lower than this price quoted under this contract, the tenderer/service provider shall forthwith liable to such reduction to the purchaser and the price payable under this tender for the items supplied after the date of coming into force of such reduction, the price of items shall stand correspondingly reduced.

Please note that NO PRICES SHALL BE INDICATED in the Technical Bid otherwise the Bid will be rejected outright without any further correspondence.

III. Earnest Money Deposit (EMD-refundable)

- (a) Bid Security (Earnest Money Deposit) for an amount of **3 lacs** in the form of Account Payee Demand Draft from any Commercial Bank in favor of DDO, Deputy Conservator of Forests (South) payable at Delhi. The EMD in original shall be submitted in the Tender Box of DCF (**North**), Kamla Nehru Ridge, Delhi-7 on or before **1300 Hrs** on the closing date i.e. **08.03.2017**.
- (b) The EMD amount will not bear any interest, whatsoever, till finalization of the tender and refund of EMD.
- (c) EMD is refundable after acceptance of the Tender and furnishing the Security Deposit by the successful bidder.
- (d) The EMD is liable to be forfeited if the Tenderer withdraws or impairs or derogate the Bid in any respect within the period of validity of this tender.

IV. Security Deposit

1. The successful Tenderer within 10 days of receipt of the confirmation of acceptance of his/ her offer from the department shall deposit a sum of **7.5 lacs** in the form of Demand Draft/ Bank guarantee (having a validity of 3 years w.e.f from the date of acceptance of offer) drawn from any scheduled/ nationalized bank duly pledged in favor of DCF (South) and payable at New Delhi as **Security Deposit**. This security deposit shall be released after 60 days from the date of successful completion of the supply order.
2. The successful tendered shall execute an agreement with DCF (South) in a prescribed proforma within 15 days of deposition of **Security Deposit** so as to enable the award of supply order.

V. Permanent Account Number

The Tenderer must attach a self-attested copy of PAN number issued in the name of the firm or the proprietor of the firm along with tender.

VI. Undertaking (as per Annexure-2)

The Undertaking on non-judicial stamp paper of Rs.50/- duly signed by the Tenderer (s) must be enclosed with the Tender form.

VII. VAT/Sales Tax Registration No.

The Tenderer must attach a photocopy of the VAT/Sales Tax Registration No., issued by the Govt. of NCT of Delhi in the name of the firm along with tender.

VIII. Payment Terms and Conditions

- (a) The payment will be made in Indian Rupees through ECS/RTGS
- (b) All the bidders are required to furnish the detail of their bank and account no. etc. for making payment of their bills through ECS/RTGS, along with the tender.
- (c) No payment shall be made in respect of rejected fruits and vegetables items.

IX. Supply

1. The successful bidder shall be asked to supply 2500 Kgs of seasonal fruits and vegetables every day between 9 AM and 11 AM at Asola Range Office where it will be weighed in front of a Committee constituted for the purpose and recorded by them in the FEED REGISTER" with dated signatures and also checked for quality.

2. The contractor shall record the name of seasonal fruits and vegetables brought by him with quantity of each on a numbered and dated challan in quadruplicate.
3. The original and duplicate shall be submitted to the Committee who will return the duplicate challan to the supplier after necessary verification.
4. The actual measurements/ weights recorded by the committee shall be recorded by the staff of the department in the challan by striking out the earlier measurements/ weights mentioned in the challan in both original and duplicate copies and recoding the actual measurements as recorded by the committee in the register.
5. The supplier shall submit his monthly bill and APMC daily bulletin rates duly verified along with duplicate corrected challan as per these recorded measurements/ weights through concerned DRO for releasing the payments. The department shall make every effort to release the payment to the supplier within one (1) month from the date of receipt of bills by DRO through ECS/RTGS.
6. The contract is initially for one year and can be extended to further one year subject to successful compliance of supply order on the same terms and conditions.
7. The supplier or his work force shall not carry fire arm inside the sanctuary and will not tease or harass any animals inside the sanctuary and such episode may lead to cancellation of contract.

X. General Terms and Conditions

1. The e-tenders for supply of fixed quantity of seasonal fruits and vegetables each day of the year including sat/ sun and holidays as food for the monkeys translocated to AB WLS at Asola Range Office under the jurisdiction of South Forest Division, Tughlaqabad, GNCT of Delhi are invited online.
2. The bidder shall submit on or before the date given in the Notice inviting e-tender, the Technical Bid and the Financial Bid online in the prescribed format given in e-tendering.
3. The estimated cost of e-tender is Rs. 1.5 Crore (One Crore and Fifty Lakhs only)
4. Bidder shall quote the rates in the prescribed form for Price Bid given in E-tendering site against this tender on a 'single responsibility basis' so that the tender price covers contractor's all obligations and liabilities and exclusive of all taxes and shall be shown separately, if applicable.
5. Bidder shall quote the rates in the prescribed form for Price Bid inclusive of all seen/ unforeseen charges like transportation by truck from Mandi/ place of procurement to Asola Range Office, loading/ unloading of fruits and vegetables at Mandi/ weighing site at Asola Range Office, 14 monkey feeding points/ weigh bridge charges/ entry time of heavy vehicles prescribed by Delhi Traffic Police and the time required for all such activities.
6. The offers from prospective bidders which do not meet the statutory requirements shall be rejected.
7. The tender accepting authority reserves the right to accept or reject any or cancel any or all the tenders without assigning any reason thereof.

8. The rates quoted by the Tenderer shall remain valid for the entire period of contract and the department shall not be responsible for any extra payment on account of escalation of costs during the said period in any circumstances of period of 1 year of award of supply order.
9. The supplier is bound to comply with the terms & conditions of the supply order and any variations thereof amounts to cancellation of supply order and termination of contract for which he shall be liable
10. In the event of non-execution of the supply in whole or in part, the Security Deposit shall be forfeited, in whole, and the supply of required items got done by engaging some other source at the risk and costs of the supplier and any payable amounts to supply from open market and the loss sustained by the Govt. in purchasing from open market shall be adjusted from such Security Deposit. Further, the contractor will be blacklisted for 2 years.
11. The Tenderer shall supply the fruits and vegetables strictly as per the terms and conditions of the tender and as per work schedule given below.

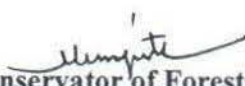
Name of Work	Work Details
Supply of seasonal fruits and vegetables of Modal B quality as food for monkeys translocated to Asola Bhatti WLS.	Supply of 2500 kgs of fruits and vegetables as per APMC daily bulletin rates "FOR Asola" between 9 AM and 11 AM every day including Saturdays, Sundays, local/ gazetted holidays/ festivals (365 days a year) including transportation from point of purchase to Asola Range Office and distribution at 14 Monkey feeding points within AB WLS after weighing.
NOTE: Minimum 500 kgs of 2 each of seasonal fruits and vegetables (and balance 500 kg of either).	

12. The contractor/ supplier shall be responsible for the welfare of his staff/ truck driver etc and get them vaccinated for 'Rabies' from time to time. The department shall not be responsible for any vicarious liabilities on account of monkey bite etc. to his staff.
13. The Tenderer shall abide by the provisions made under the Labor Laws and other relevant Statutes as applicable in execution of the work and shall be responsible for making good/ payment of compensation, if any, to any workmen or material during execution of the contract.

14. The department shall not be responsible for payment of any compensation on account of any loss sustained by the Tenderer on account of any natural calamity including accident of truck while bringing supplies or going back.
15. The Tenderer are advised in their own interest to visit the Asola Range Office and monkey feeding points and get familiarized of the activities on any working days before submitting the tender.
16. The successful bidder shall submit details of workmen with I.D. proof/ vehicle registration number deployed for supply to DRO. AB WLS.
17. Ideally, the Tenderer is required to engage the same truck and same set of workmen, as far as possible, during the entire contact period so that they themselves and monkeys become habituated to each other, develop a fondness and can understand little gestures towards each other.
18. The performance in supply of seasonal fruits and vegetables will be subjected to social auditing and periodic monitoring by internal/ external agencies.
19. Participation in the online bid shall amount to bidders' acceptance of these terms and conditions of the tender by the bidder.
20. No correspondence shall be entertained after opening of the Tenders.

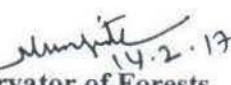
XI. Disputes

The legal jurisdiction for all disputes arising out of the tender/contract shall be Delhi courts only.


Dy. Conservator of Forests
South Forest Division.

Copy to:

1. PS to Hon'ble Minister (E&F), GNCT of Delhi for information
2. PS to Secretary, (E&F) GNCT of Delhi for information.
3. Addl. PCCF, Deptt. of Forests & Wildlife, GNCTD for favor of information,
4. CCF, Deptt. of Forests & Wildlife, GNCTD, for favor of information.
5. Dy. Controller of Accounts, (L&B), Vikas Bhawan, I.P Estate, New Delhi with the request to kindly be present at the time of opening on the scheduled date and time.
6. A.A.O.,(HQ), Deptt. of Forests & Wildlife, Vikas Bhawan, I.P Estate, GNCTD, with the request to kindly be present at the time of opening on the scheduled date and time.
7. ACF (West), Deptt. of Forests & Wildlife, WFD, for information, with the request to kindly be present at the time of opening on the scheduled date and time.
8. DRO Asola Bhatti Wild Life Sanctuary, South Forest Division for information.
9. Shri Santosh Kumar, Programmer, Department of Environment, Level 6, Delhi Secretariat with the request to upload it on Forests Department website in public interest.
10. Notice Board DCF (South).


Dy. Conservator of Forests
South Forest Division

Annexure-1

LIST OF SEASONAL FRUITS AND VEGETABLES FOR SUPPLY TO AB WLS

Seasonal Fruits	Seasonal Vegetables
1. Guava	1. Khira
2. Ganna	2. Gajar
3. Bhutta	3. Kakari
4. Kharbooja	4. Cauliflower
5. Tarbooj	5. Tamatar
6. Ber	6. Bandh Gobi
7. Singada	7. Matar
8. Papeeta (pucca)	8. Beans
9. Aam	9. Moongfali
10. Any other fruit specially asked by CWLW/ DCF (S) in writing	10. Any other vegetables specially asked by CWLW/ DCF (S) in writing

NOTE: Supply shall be of Minimum 500 kgs of 2 each of seasonal fruits and vegetables (and balance 500 kgs either) of sufficiently good quality fit for consumption of humans and monkeys.

Annexure-2

UNDERTAKING

(To be submitted on Rs.50/- Stamp Paper duly notarized)

Tender No. _____

Due for opening on: _____

To

The DCF (South),
Office of the Dy. Conservator of Forests
South Forest Division, Tughlaqabad,
Near Dr. Karni Singh Shooting Range
DELHI – 110044

Sir,

I/We hereby declare that: -

1. I/We bind myself/ourselves to the Department to supply the items as mentioned in the Supply Order at the rates quoted by me/us.
2. The rate(s) quoted by me is/are conforming to the complete requirements given by the Department and inclusive of all charges such as levies, packing, forwarding, loading, unloading, insurance etc., if any. The percentage of Sales/VAT/Service Tax, wherever applicable, has been mentioned separately.
3. The rates quoted would be valid for a period of 12 months from the date of opening of Tender, which may be extended, at the discretion of the Department, if necessary. Also, I/we will refund the difference in the cost in the event of my/our supplying the items at a lesser rate to other Governments/Institutions/Organizations during the period of such rate contract.
4. I/We will deliver 2500 kgs of fruits and vegetables as per APMC daily bulletin rates "FoR Asola" between 9 AM and 11 AM every day including Saturdays, Sundays, local/ gazetted holidays/ festivals (365 days a year) including transportation from point of purchase to Asola Range Office and distribution at 14 Monkey feeding points within AB WLS after weighing.
5. If I/We fail to supply required fruits and vegetables in scheduled time and the Department purchases the required fruits and vegetables from open market, the excess expenditure so incurred shall be borne by me/us.

6. I/We understand that the Dy. Conservator of Forest (South), is empowered/will have the right:
- (a) To forfeit the Earnest Money Deposit in case I/We fail to deposit the Security Deposit as required by the Department within the stipulated date.
 - (b) To increase/decrease the quantity indicated in the schedule to any extent depending on the actual requirements of the Department as per the number of monkeys in the sanctuary.
 - (c) To impose penalty as deemed fit in case supply do not commence by the stipulated date or extended date, if any, and can purchase of alternative supplier at my/our cost and may forfeit my/our security deposit in full or part thereof at the his/her discretion.
 - (d) To reject full or any part of the supply which is not in accordance with the requirements and terms and conditions of the tender?
 - (e) To deny the payment in respect of the rejected fruits and vegetables and I/We will not have any claim for the above. Further, I/We will remove the rejected dietary items immediately at our cost and replace them as per terms and conditions of the Contract.
 - (f) To cancel, reject or accept any tender from tenders at any stage without assigning any reason therefrom.
 - (g) To hold the demand draft submitted by me/us towards Earnest Money Deposit till the acceptance/rejection of the tender or finalization of the supply.
6. **I/We has/have gone through the terms and conditions stipulated above before filling the quotation and accept them unconditionally.**

Signature of the Tenderer _____

Name & Address _____

Rubber Stamp _____

(ON THE LETTER PAD OF THE BIDDER)

Tender No. _____ (due on _____)

It is certified that I/we have quoted all Percentage of overheads for supply of fruits and vegetables such as transportation, loading & unloading charges and contractor's profit over and above APMC rates, including all taxes and liabilities

If at any stage, it is found that I/we have not quoted for Percentage of overheads for supply of fruits and vegetables such as transportation, loading & unloading charges and contractor's profit over and above APMC rates, including all taxes and liabilities against this tender, we will be liable to debar from the tender.

(_____)
Name of authorized signatory

Signature of Authorized Signatory

Seal of the firm

Date: _____

Annexure-4

PRICE BID FORMAT

In response to Tender Notice No. F 23/DCF(S)/Store/14-15/6579-88 Dated 14.02.2017, I/ we do hereby offer the rate for Supply of fruits and vegetables (as per **Annexure-I**).

Name of Work: Supply of seasonal fruits and vegetables of Modal-B quality on APMC rates as food for monkeys translocated to Asola Bhatti WLS.

Description of Work: Supply of 2500 kgs approx. of seasonal fruits and vegetables "FOR Asola" of modal B fit for **consumption of humans and monkeys** as food for monkeys translocated to Asola Bhatti WLS and delivered between 9 AM and 11 AM every day including Saturdays, Sundays, local/ gazetted holidays/ festivals (365 days a year) at Asola Range Office under the jurisdiction of South Forest Division, Govt. of NCT of Delhi for a period of One year including transportation from point of purchase to Asola Range Office and distribution at 14 Monkey feeding points within AB WLS after weighing.

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only.

Description of Work:	Particulars of work	Percentage of overheads for supply of fruits and vegetables such as transportation, loading & unloading charges and contractor's profit over and above APMC rates, including all taxes and liabilities
1	2	3 (X), Model-B
Supply of 2500 kgs of fruits and vegetables "for Asola" of modal-B quality between 9 AM and 11 AM every day including transportation, loading/unloading and incidental expenditure etc	As per APMC list	
	Any other Fruit/vegetable specially asked by CWLW/ DCF (S) in writing	

Deposit at Call bearing No. _____ dated _____
issued by _____ Bank _____ Branch for an
amount _____ of _____ (Rs. _____ -

only) in favor of Dy. Conservator of Forests (South), Near Dr. Karni Singh Shooting Range,
Tughlaqabad, Delhi – 110044 towards EMD is enclosed.

SIGNATURE OF THE TENDERER;

NAME:

ADDRESS:

PAN CARD NO:

Tel No./ MOBILE: